

# START

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## Meeting Minutes Transmittal/Approval

Unit Managers Meeting  
304 Concretion Facility  
Federal Building, Room 340  
Richland, Washington  
and  
State of Washington Department of Ecology  
Lacey, Washington

Meeting Held By Teleconference

Meeting Held June 22, 1992

### 304 Concretion Facility Unit Managers' Approval

*Randall N. Krekel* Date: 11-5-92  
Randall N. Krekel, RL, EAP, Regulatory Permit Branch, Unit Manager

Not Present

Date: \_\_\_\_\_  
Daniel L. Duncan, EPA Region 10, RCRA Program Manager

*Scott E. McKinney* Date: 11-5-92  
Scott McKinney, Washington State Department of Ecology, Unit Manager

Not Present

Date: \_\_\_\_\_  
Fred Ruck III, WHC, Contractor Representative

Not Present

Date: \_\_\_\_\_  
David J. Watson, WHC, Contractor Representative

Meeting Minutes are attached. Minutes are comprised of the following:

- Attachment #1 - Attendance List
- Attachment #2 - Agenda for the Meeting
- Attachment #3 - Summary of Discussion
- Attachment #4 - Commitments/Agreements Status List



**Attachment #1**

**Attendance List**

**Unit Managers Meeting  
304 Concretion Facility  
Federal Building, Room 340  
Richland, Washington  
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<u>Name</u>	<u>Organization</u>	<u>Phone</u>
D. L. Banning	WHC	509-376-1057
J. D. King	SWEC	509-376-4726
R. N. Krekel	RL	509-376-4264
S. J. Lijek	SWEC	509-376-7829
S. E. McKinney	Ecology	206-493-9425
S. W. Petersen	WHC	509-376-1273

93127391035

**Attachment #2**

**Agenda**

**Unit Managers Meeting  
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- Status of NOD Response Table
- Discuss Soil Cleanup/Remediation Policy
- Discuss Equipment Removal
- New Business

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Attachment #3

Summary of Discussion

Unit Managers Meeting  
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The meeting opened at 2:00 p.m.

The first item of business was the status of the NOD response table. The NOD response table was transmitted on schedule to Ecology June 8, 1992. However, Ecology (S. McKinney) had not seen the NOD table. Ecology (S. McKinney) and RL (R. Krekel) will check at their respective offices for the NOD table.

The second item of business was a discussion on Ecology's Soil Cleanup/Remediation Policy. At this time Ecology is attempting to meld the Soil Cleanup/Remediation Policy issued by the Nuclear and Mixed Waste Management Program with similar policy's issued by other Ecology programs. When completed this effort would produce a policy for state-wide application. Ecology (S. McKinney) stated that until changes were made the policy would be implemented as is.

The third item of business was a discussion on the removal of the cement mixer located in the 304 Concretion Facility. Ecology (S. McKinney) agreed that it would be a good idea to remove the cement mixer at this time. Ecology (S. McKinney) requested a letter be sent to Ecology outlining what would be done to remove the mixer, such as decontamination efforts, sampling, and disposal.

There were no new items of business.

The next Unit Managers Meeting was scheduled for the end of July 1992. The exact date, time, and location would be determined at a later date.

The meeting closed at 2:18 p.m.

Attachment #4

Commitments/Agreements Status List

Unit Managers Meeting  
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ACTION ITEM.

COMMITMENTS/AGREEMENTS STATUS LIST

5-7-91: 1 RL/WHC will send a letter to Ecology requesting approval of the sampling and analyses plan. Action: F. Ruck (WHC)  
OPEN (deferred pending receipt of Ecology's comments on Rev. 1 of the closure plan)

7-11-91: 1 Provide estimated date for sampling to take place on 303-K and 304 Concretion Facility. Action: F. Ruck (WHC)  
OPEN (deferred pending receipt of Ecology's comments on Rev. 1 of the closure plan)

11-21-91: 1 RL/WHC will give the status of the site-wide Health & Safety Plan (HASP). Action: F. Ruck (WHC)  
OPEN

11-21-91: 2 RL/WHC will give Ecology an example of a Hazardous Waste Operating Permit. Action: F. Ruck (WHC)  
OPEN

11-21-91: 3 RL/WHC will arrange a site visit to the 304 Facility for Ecology. Action: E. A. Weakley (WHC)  
CLOSED

**Distribution:**

D.L. Banning	WHC	(H4-57)
A.V. Beard	RL	(A6-55)
R.M. Carosino	RL	(A4-52)
C.E. Clark	RL	(A5-15)
D.L. Duncan	EPA	(HW-106)
G.D. Forehand	WHC	(B2-35)
R.D. Izatt	RL	(A5-15)
D.M. Korematsu- Olund	WHC	(H4-57)
J.D. King	SWEC	(A4-35)
R.N. Krekel	RL	(A5-15)
R.J. Landon	WHC	(B2-19)
S.J. Lijek	SWEC	(A4-35)
P.J. Mackey	WHC	(B3-15)
S.E. McKinney	Ecology	
S.M. Price	WHC	(H4-57)
F.A. Ruck III	WHC	(H4-57)
D.J. Watson	WHC	(X0-41)
E.A. Weakley	WHC	(L6-28)

ADMINISTRATIVE RECORD (304 Concretion Facility) [Care of EDMC, WHC (H4-22)]

Washington State Department of Ecology, Nuclear and Mixed Waste Library, Mail Stop PV-11

Environmental Protection Agency, Region 10, Seattle, WA, Mail Stop HW-106

Please send comments on distribution list to Kathy Knox (A4-35), 376-5011.

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